

Annual Meeting of Roland Cemetery Board

Meeting Minutes

April 14, 2012

I. Call to Order

- a. Galen Stole called to order the regular meeting of the **Roland Cemetery Board at 9:48 am** on April 14, 2012 in the **Roland Cemetery Building**.

II. Roll Call

- a. Galen Stole conducted a roll call.
- b. The following board members were present: Galen Stole, Clark Thompson, David Shold and Deanne Popp.
- c. Others in attendance were Bob Higgins and Dennis Postgate

III. Approval of Minutes from Last Annual Meeting

- a. Deanne Popp read the minutes from the last Annual Meeting. The minutes were approved as read.
Motion: David Shold
2nd: Clark Thompson

IV. Treasurer's Report

- a. Galen read the Treasurer's report submitted by Jill Grimsley. Things appear to be in good order. David Shold asked what the "repurpose agreement" with a zero balance was on one of the reports. Galen indicated that it was probably something we reported on in the past and is a holdover from that report. Only two lots were sold in the past year. The new area is ready to use as soon as we set a price for the lots. This will be discussed when more of the board members are present.
- b. We need to come up with a procedure to handle requests from individuals that purchase/want to purchase vacant lots that were previously sold. The deed transfers are usually just handled by the family member and we update our records with the ownership based on what the family members/owners tell us. We will ask Jill to clarify what she has been doing in these instances.
- c. A motion was made to approve the Treasurer's Report as read.
Motion: Clark Thompson
2nd: David Shold

V. Old Business

- a. The mowing contract was accepted at the January meeting. Dennis Postgate is providing the mowing services for the cemetery.
- b. The board had previous discussions about hooking up to city water. Dennis Postage recently requested that the water be turned on, so the water pump was put in a couple of weeks ago. We will continue to use this method until further discussion. Riley Larson is the new well driller now.
- c. The concrete pad for the dumpster has now been installed.
- d. The Legion is nearly finished with their new memorial. A water feature, some stone work and plantings remain to be completed.
- e. The informational signage/map with ownership information has not been completed yet. The group needs to determine options and discuss further. The Legion has a similar map incorporated into their memorial with information on the bricks and their location.
- f. With the resignation of Jill Grimsley as Secretary/Treasurer the Newsletter will need to be prepared by someone. Deanne offered to prepare and distribute the newsletter. Galen reported that Jill is making a list of her duties and how she does things to pass along to whomever takes over her position.
- g. Shane Hall has offered to take over the Treasurer's duties.

h. David Shold has offered to move the safe that is at Jill's to his farm. Other locations for the safe were discussed including putting it back in the cemetery building. Security is the main issue for not putting the safe in the cemetery building. It is also damp and the previous safe was kept there and it rusted. It was also suggested that we ask city hall to keep the safe, but it may be difficult to gain access to the safe during non-business hours. It was agreed that David should get the safe and take it to his farm for the time being.

i. Jill also has 8-10 boxes of papers and documents that she will need to pass along. Deanne has asked Jill if there are any historical documents and Jill indicated that there may be. Deanne will get the boxes from Jill and look through the material for any historical records. Bob Higgins commented that the Roland Historical Society would be interested in keeping any historical records for the cemetery. Deanne will let Bob know if there is anything that might be suited for the museum. It was also mentioned that the association has an album with newspaper clippings and obituaries that was started some time ago. Jill likely has the album and may be adding clippings to it. Deanne will ask Jill about the album.

VI. New Business

a. Dennis Postgate gave an update on the mowing. He rolled the whole cemetery and it helped to smooth the ride on the mower substantially. He will be doing it a second time after the rain. He trimmed for the first time and it took him 26 hours to complete it. The length of time should go down now that he knows what's there and as he gets into a routine. Dennis questioned the non-flower related decorations and wondered if could put something in the newsletter to ask people to place them in a manner to make it easier to mow. Deanne will make sure this gets added to the newsletter. Dennis also asked if he could trim lower branches from some of the trees to make it easier to mow. Galen and Shane will be bringing a chainsaw out to the cemetery to address some of these branches as well. Dennis may go ahead and trim any branches that are in his way. There are areas where there are large weed patches that need to be addressed. In particular there is a large patch of Creeping Charlie that is making its way down a slope toward the Legion's new memorial. Galen will ask Tony Greene if there is anything he can spray on it to kill it without killing the grass. We will look at the area again after Memorial Day to see if it is still there. If necessary we will spray roundup on the area and come back later and till it up and reseed it. It was reported that there is a pretty good pile of fill dirt that can be used for leveling off graves and filling in low spots. The County periodically drops off dirt after cleaning out ditches. If we need more we can contact the County to see about getting more. Galen reminded Dennis that we prefer that he not mow on Sundays. Dennis reassured the board that he will avoid mowing and trimming on Sundays if at all possible.

b. John Hoffman has been working on our website and has incorporated the new home page that Deanne made. John has asked that we either provide the information for the links or take them off the page. Deanne has been working on the history and will provide what she has to John. She will also provide the existing rules and bylaws. Deanne will work with John on any other information or links that are needed.

c. A couple of years ago Deanne retyped the bylaws and rules and the board has not completed the review of these documents. Deanne will send them out again and we can get those finished.

d. Deanne asked about the correction of records in the database and Clark Thompson stated that his mother has been working on corrections. She has nearly completed Section C and will be continuing to next section. She is making a list of questions and corrections that the board will need to address.

e. It was decided that wages for the positions would be tabled until the next meeting.

VII. Election of Officers

a. It was decided that there were enough board members present to hold elections. Galen reported that he had discussed the Secretary position with several individuals and so far no-one has been willing to take on the position. Deanne offered to take on the Secretary position in addition to the Historian. Galen nominated Clark as president and Clark declined the nomination. Galen then offered to continue as President.

b. The board voted on the election of the following officers:

President: Galen Stole
Vice-President: Clark Thompson
Treasurer: Shane Hall
Secretary: Deanne Popp
Historian: Deanne Popp
Motion: David Shold
2nd: Deanne Popp

c. A vacancy remains on the board with Jill's resignation. This will be discussed at the next meeting and if possible a new board member will be voted in at that time.

VIII. **Open Discussion**

- a. Galen asked those visiting if they had any questions or anything they'd like to share.
- b. Bob Higgins stated he would like to comment on behalf of the Roland Historical Society. They would like to offer to work with the board with the online records. They frequently get requests for information on family histories and burial information. They have the Roland Records and have often directed individuals to the cemetery's website which has been very helpful. Bob asked that we let him know if we every have trouble finding information on family histories as the Roland Records have been very helpful to them. The historical society is very interested in working with the board on a comprehensive history.

IX. **Next Meeting**

- a. Galen will contact the board to everyone know when and where the next meeting will be held.

X. **Adjournment**

- a. Galen stole adjourned the meeting at 10:42 am.

Minutes submitted by: Deanne Popp

Minutes approved by: _____